



STATE OF DELAWARE  
DEPARTMENT OF FINANCE  
OFFICE OF  
UNCLAIMED PROPERTY  
820 NORTH FRENCH STREET, 8<sup>TH</sup> FLOOR  
WILMINGTON, DELAWARE 19801

August 16, 2024

Re: Notice Requesting Verified Report for Report Year 2023

Dear [REDACTED]

Pursuant to 12 *Del. C.* § 1170(a), [REDACTED] has been selected by the Delaware State Escheator to complete an abandoned or unclaimed property Verified Report with the State of Delaware, Department of Finance, Office of Unclaimed Property (the “State”). On behalf of the State, Kelmar Associates, LLC (“Kelmar”) will conduct the abandoned or unclaimed property Verified Report Process of [REDACTED]

To complete the Verified Report Process with the State, please complete and return to Kelmar within thirty (30) days of this Notice the following enclosed documents and responses:

1. Verified Report for Report Year 2023 (Reporting Cycle of twelve months ending on December 31, 2023).
2. Attachment A – List of Legal Entities Included in the Verified Report for Report Year 2023.
3. A response regarding whether the company has written unclaimed property compliance policies and procedures in place. If yes, please provide a copy of the company’s unclaimed property compliance policies and procedures.

Please email your response to [REDACTED] or mail a copy of it to:

Upon your request, you may receive the fillable forms of the Verified Report for Report Year 2023 and the Attachment A.

The annual Unclaimed Property Report for Report Year 2023 (Reporting Cycle of twelve months ending on December 31, 2023) was due on March 01, 2024 because [REDACTED] appears not to be a banking organization or an insurance company. See 12 *Del. C.* § 1144. The State accepts but does not require “negative” or \$0 reports. **If no report was required for Report Year 2023, please confirm by returning the enclosed Verified Report.**

The Verified Report for Report Year 2023 should be inclusive of all property presumed abandoned as of December 31, 2023 that may be subject to reporting pursuant to the Delaware Escheats Law, Title 12, Chapter 11, of the Delaware Code. **Please note that this includes any property, including equity related property, reported on behalf of the holder by a transfer agent or other third party.** Abandoned or unclaimed property is reported to the State of Delaware pursuant to the Escheats Law, as well as the priority rules and other provisions set forth in the United States Supreme Court case *Texas v. New Jersey*, 379 U.S. 674 and 380 U.S. 518 (1965), and reaffirmed by *Delaware v. New York*, 507 U.S. 490 (1993) and *Delaware v. Pennsylvania*, 143 S. Ct. 696 (2023).

Please be advised that the Verified Report Process is part of the State compliance program under 12 *Del. C.* § 1170. For more information about the program and a list of frequently asked questions, please go to <https://unclaimedpropertyv.delaware.gov/app/compliance-program>. Please also be advised that failure to respond to this Notice or to provide the requested information as required by 12 *Del. C.* § 1170 may result in further enforcement action, including the issuance of a Notice of Examination per 12 *Del. C.* § 1172(d)(4), the assessment of interest and penalties, as well as other remedies available to the State under applicable law.

If you have any questions about this Notice, you may contact us at [REDACTED]

We appreciate your cooperation in this matter and look forward to your timely response to this Notice.

Sincerely yours,

[REDACTED]

Enclosure(s):

1. Form of Verified Report for Report Year 2023 (Reporting Cycle of twelve months ending on December 31, 2023)
2. Attachment A – List of Legal Entities Included in the Verified Report for Report Year 2023

cc:

[REDACTED]

**State of Delaware**  
**Abandoned or Unclaimed Property**  
**Verified Report for Report Year 2023** (Reporting Cycle of twelve months ending on December 31, 2023)

I, \_\_\_\_\_ (Corporate officer's name, position), certify that:

1. I have reviewed the financial statements and all related records of \_\_\_\_\_ which legal entities are listed in **Attachment A**, and I certify that \_\_\_\_\_

a.  Does not have unclaimed property to report to the State of Delaware pursuant to Title 12, Chapter 11 of the Delaware Code for Report Year 2023.

- i. Because Delaware does not require a negative or \$0 report, a report was not filed.
- ii. A negative or \$0 report was filed on \_\_\_\_\_

b.  Had unclaimed property to report to the State of Delaware pursuant to Title 12, Chapter 11 of the Delaware Code for Report Year 2023 that was previously reported.

- i. Report was submitted (specify date and attach copy of web-based report record for Report Year 2023).  
Submission Date: \_\_\_\_\_  
Attached Report Year 2023:

c.  Had unclaimed property to report to the State of Delaware pursuant to Title 12, Chapter 11 of the Delaware Code for Report Year 2023, that was previously reported, but additional property that was not reported has been identified.

Report was submitted (specify date and attach copy of web-based report record for Report Year 2023).  
Submission Date: \_\_\_\_\_ Attached Report Year 2023: . A Supplemental Report is being filed due to unclaimed property not previously reported (specify date and attach copy of web-based supplemental report record for Report Year 2023). Submission Date: \_\_\_\_\_ Attached Supplemental Report Year 2023:

d.  Has unclaimed property to report to the State of Delaware pursuant to Title 12, Chapter 11 of the Delaware Code for Report Year 2023.

- i. Report has not been submitted (1. Provide explanation \_\_\_\_\_, 2. Date when report will be filed \_\_\_\_\_, and 3. Date when property will be remitted to the State \_\_\_\_\_).

2. Based on my knowledge, the information certified in this Verified Report does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements made, in light of the circumstances under which such statements were made, and is not misleading with respect to unclaimed property to report to the State of Delaware pursuant to Title 12, Chapter 11 of the Delaware Code for the year covered by this Verified Report;

3. Based on my knowledge, the supporting documents and other financial information included in this Verified Report fairly present in all material respects the abandoned or unclaimed property being reported by \_\_\_\_\_ for the year represented in this Verified Report.

I, \_\_\_\_\_ (Corporate officer's name, position), being first duly sworn, on oath depose and state that I have caused to be prepared and have examined this Verified Report and enclosures, if any, that I am duly authorized to execute this verification by the Holder and by law, and that to the best of my information and belief, said Verified Report and enclosures, if any, are true, correct, and complete.

\_\_\_\_\_  
Signature/Printed Name

\_\_\_\_\_  
Title

Primary Contact's Email: \_\_\_\_\_ Secondary Contact's Email: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public Signature and Seal

